

**ARKANSAS BOARD OF REGISTRATION  
FOR  
PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

P.O. Box 3750  
Little Rock, Arkansas 72203-3750  
Telephone: (501) 682-2824 Fax: (501) 682-2827  
623 Woodlane Ave  
Little Rock, AR 72201-1009  
www.arkansas.gov/pels

**CERTIFICATE OF AUTHORIZATION  
APPLICATION FORM**

Board Use Only

Received: \_\_\_\_\_

Check: \_\_\_\_\_

COA No: \_\_\_\_\_

Origination Fee	\$150.00
Renewal Fee	\$ 50.00
Amended Application	No fee due.
Reinstatements please call the Board for the fee.	

This \_\_\_\_\_ (indicate whether original, amended, renewal or reinstatement) Application is hereby made, by the undersigned for authorization to offer Engineering and/or Surveying Services in the State of Arkansas as a:

☐ Corporation    ☐ Firm    ☐ Partnership    ☐ LLC    ☐ Professional Association

1. Name of business:

\_\_\_\_\_

2. Address of principal place of business: Phone: (     )     -     Fax: (     )     -     E-mail:

\_\_\_\_\_

\_\_\_\_\_

3. Name and registration number of the Arkansas PE and or PS in charge of each Arkansas branch office:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. If incorporated, State of original incorporation: \_\_\_\_\_ Date: \_\_\_\_\_

***Please contact the Arkansas Secretary of State at (501)682-3409 for information regarding filing requirements.***

Complete items a, b, c, and d if filing as a foreign (out-of-state) corporation.

a. Date of certification with Arkansas Sec. of State: \_\_\_\_\_

b. Filing No.: \_\_\_\_\_

c. Service agent: \_\_\_\_\_

d. Address of service agent: \_\_\_\_\_

5. Board of Directors (*List all*):

Name of each Director	Title	Address	PE and/or PS Reg. No.	State

6. If firm or corporation, list below all officers:

Name of each officer	Title	Address	PE and/or PS Reg. No.	State

*(This list must include one currently registered Professional Engineer and/or Professional Surveyor who has been designated by the firm or corporation as a Principal Engineer and/or Surveyor acting on behalf of the firm or corporation. The Board considers a Principal Engineer and/or Surveyor as the senior technical person who is a registered Professional Engineer and/or Surveyor and who makes significant technical and/or contractual judgments on behalf of the firm which would affect the firm's professional reputation and liability.)*

7. If partnership, list below all partners:

Name of each Partner	Title	Address	PE and/or PS Reg. No.	State

8. List all employees who are currently registered and in good standing as Professional Engineers and/or Professional Surveyor in the State of Arkansas and who shall be in responsible charge of the practice of engineering in this State by said corporation, partnership or firm.

Name of each Arkansas PE and/or PS	Title	Address	Arkansas PE and/or PS No.	Expires

9. As the Arkansas Professional Engineer and/or Professional Surveyor acting on behalf of the firm, corporation, or partnership, I certify by my signature, that the information contained in 8 above is correct  
*(Note – this application cannot be processed until the AR PE and/or PS signing this document is registered or has renewed for the year for which this certificate shall apply).*

\_\_\_\_\_  
Signature of Arkansas Professional Engineer  
and/or Professional Surveyor

\_\_\_\_\_  
AR PE and/or PS Reg. No.

10. I, as an Officer and/or Partner certify by my signature, that the information contained in this form is correct.

\_\_\_\_\_  
Signature of Partner and/or Principal